# SEN Information Report
# St William's Catholic Primary School and Nursery

## September 2024

**SENCO:** Nicola Cassidy **SEN Governor:** Jane Clements

**Contact:** nca@bebcmat.co.uk**,** head@st-williams.lancs.sch.uk

St William's Catholic Primary School is a mainstream school.

**How does St William's RC Primary School know if my child needs extra help?**
The progress of all children is tracked and monitored on a half termly basis. This enables early identification of children who are failing to make expected progress. We pride ourselves on open relationships with parents where communication is key. At transition meetings, we encourage parents to approach school if they have any concerns at home or the progress that their child is making in school.

**What should I do if I think my child may have special educational needs?**
Please mention your concerns to the class teacher as soon as possible. The class teacher will share these concerns with Mrs Hogarth who will offer advice and complete observations involving our SENCO if needed. An Individual Education Plan (IEP) may be written to provide support for the child. This would be discussed and shared with the child and parent. The pupils' name would be added to the SEND register. Outside agencies may be approached for advice e.g. Inclusion and Disability Support Service, specialist teachers or Educational Psychologist. In the case of children with medical needs, specialist support, equipment and training can be provided by Lancashire Inclusion Service and NHS (School nurse, Diabetes Nurse Etc.…)

**How will I know how my child is doing?**
Reviews are held annually for children with Educational Health Care Plans. This is an opportunity for parents, pupils, staff and outside agencies to meet and review the provision being offered by the school. Individual Education Plan reviews take place when necessary. Parent's views are sought and children contribute at age-appropriate level. All of the Individual Education Plans for our SEND children are reviewed termly and parents can contribute to evaluations and setting new targets. IEP targets are monitored and plans are evaluated. Progress is monitored for each child individually. Half termly progress reviews are held for reading, writing and maths. Where pupils are making less than expected progress, reasons are considered, provision evaluated and interventions put in place if necessary.

**How will my child's needs be identified and the learning and development provision matched to their needs?**
Each child's education will be planned for by the class teacher. Teaching and learning will be adapted accordingly to suit the needs of individual children. This may include additional general support by the teacher or teaching assistant in class or having a range of resources to support them.

***Additional Need***
If a child's needs relate to more specific areas of learning then the children may be included in an intervention group. This may be led by the class teacher or teaching assistant. The length of time the intervention is run for varies according to the need but will be monitored regularly. Intervention will be reviewed by the teacher to establish the effectiveness of the provision and to inform planning.

***Higher Need***
If a pupil has higher level needs this may result in them being identified as requiring SEN support and an Individual Educational Plan being written. The formulation of a pupil IEP will involve parents/carers, child and where applicable other relevant professionals. This will identify specific, achievable targets for the child and how they may be achieved.

***Complex Needs***
If a pupil's needs are more complex a formal assessment for an Educational, Health and Care Plan may be undertaken. This process will be discussed with parents at every stage.

**What support will there be for my child's overall well-being?**
We recognise that some children may have additional emotional and social needs that need to be developed and nurtured and our staff do have experience supporting children's emotional needs. The whole school follows a structured PSHE (Personal, Social, Health and Economic education) programme for children to support this development. Some children will require additional work with this, sessions will either be on a 1:1 basis or in a small group.

**What training have the staff who support children with SEND had?**
Our staff specialisms/expertise in SEN and disability include:

- Supporting children with challenging behaviour
- Supporting children with autism
- Supporting speech and language
- Supporting children with moderate learning difficulties
- Supporting children with specific learning difficulties
- Supporting children with adverse childhood experiences

**How will you help me to support my child in their learning?**
When children have been identified as having additional needs, the thoughts and feelings of the child and the parents/carers, together with the views of school staff and relevant professionals are considered, this may be through:

 Informal discussion with staff
 Teacher and child meetings
 Teacher and parent meetings
 Review meetings, including outside agencies where appropriate
 Informal meetings and discussions

**How might my child be included in activities outside the classroom, including school trips?**
We provide after school clubs during the year including different sports clubs as well as some non-sporting activities.

 They are generally free of charge and available to **all** in the designated age range.
 **All** children are included in **all** age appropriate school trips and visits, supported by TA's if necessary.

**How accessible is the school environment?**
In order to support our SEND children visual timetables are used in classrooms (where appropriate) and resources are stored at the appropriate level along with picture cues.
Our furniture is modern and of a suitable height appropriate to the age group of children being taught in that classroom. Equipment is provided to develop fine motor skills where necessary. Our ICT equipment includes headphones, laptops, iPads, interactive whiteboards. If required, writing slopes and other specialised equipment when required.

The school itself is accessible with no steps into or out of the building. There is a ramp at the entrance to the school and there is an accessible toilet and also an accessible car parking space.

**How will the school prepare and support my child to join the school, transfer to a new school or the next stage of education and life?**

St William's is a smaller than average primary school with mixed-age classes where children quickly get to know everyone and feel part of the school. Staff monitor new children and ensure they are settling. We organise pre-school sessions for reception children so they can meet staff and peers. When children are due to move to another setting, we ensure that there is a robust transition plan in place with extra days/meetings etc where required. Meetings are held with parents to answer any questions.

If there are children with disabilities who are wishing to join our school, our admission policy is followed alongside the single equalities policy.

**If your child is joining us from another school:**

- The SENCO will undertake a pre-visit where appropriate or speak to the previous school's SENCO.
- If your child would be helped by a book to support them in their understanding of moving on, one will be made for them.
- Your child will be able to visit our school and stay for taster sessions, if this is appropriate.

**If your child is moving to another school:**

- We will contact the school SENCO and ensure he/she knows about any special arrangements or support that needs to be made for your child.
- We will make sure that all records for your child are passed on as soon as possible.

**When moving classes in school:**

- Information will be passed on to the new class teacher in advance and a transition meeting will take place with the new teacher.
- Children in school will have the opportunity to meet their new class teacher before the start of the new school year by attending taster sessions in the summer term.
- There will be opportunities to make additional visits to the new class, if this is appropriate.

**In Year 6:**

- Each year, pupils visit their forthcoming Secondary School for a taster day and also Secondary Teachers from the local schools visit to ease transition from Year 6 to Year 7.
- The SENCO will discuss the specific needs of your child with the secondary school SENCO.
- Children with EHC Plans are offered extra taster sessions at their chosen secondary school. These are discussed at the transition meeting which is held in the Spring term.
- Your child will also participate in focused learning relating to aspects of transition, to support their understanding of the changes ahead.

**How will the school's resources be allocated and matched to children's special educational needs?**

- The school budget, received from Lancashire LA, includes money for supporting children with SEND.
- The Head Teacher decides on the budget for Special Educational Needs in consultation with the school governors, on the basis of the needs of the school.
- The money is used to provide additional support of resources dependent on individual needs.
- Additional provision may be allocated, after discussion between the head teacher and the class teacher at pupil progress meetings or annual review meetings.

**How is the decision made about how much support my child will receive?**

Through consultation with parents, teachers and support staff, and relevant external agencies, the level of support will be constantly reviewed in order to identify when and where additional support may be needed.

**How can I find information on the local authority's Local Offer of services and provision for children and young people with special educational needs and disability?**
https://www.lancashire.gov.uk/send/

**Who can I contact for further information?**
Key Contacts;
Headteacher – Mrs H. Hogarth head@st-williams.lancs.sch.uk
SENCo – Miss N. Cassidy nca@bebcmat.co.uk
SEND governor – Mrs J Clements (contact via the school)

Lancashire Local Offer site- https://www.lancashire.gov.uk/send/